

# Volunteering Enrolment Form

1. General Details	
Full Name:	
Address:	
Postcode:	
Telephone and/or Mobile Number:	
E-mail Address:	
Date of Birth:	
Gender:	
Currently employed? (circle or <b>bold</b> )	Would you like assistance with finding employment? (circle or <b>bold</b> )
YES                      NO	YES                      NO

2. Personal Details		
Which of the following groups do you consider you belong to? (circle or <b>bold</b> )		
White – British	Mixed – White and Asian	Asian or Asian British – Indian
White – Irish	Mixed – Other	Asian or Asian British – Pakistani
White – Other	Black or Black British – African	Asian or Asian British – Bangladeshi
Mixed – White and Black Caribbean	Black or Black British – Caribbean	Asian or Asian British – Other
Mixed – White and Black African	Black or Black British – Other	Chinese
	Other	Prefer not to say

3. Medical and Emergencies			
Do you have a disability or health condition?	YES	NO	I'd prefer not to say
If yes, please state (e.g. Physical, Sensory...):			I'd prefer not to say
Do you have any allergies or any other medical requirements?	YES	NO	I'd prefer not to say
Please leave your Next of Kin details, in case of an emergency			
Name:			
Relationship to you:			
Telephone number(s):			
Address (if different from your own):			

This section helps us to match you to the roles that you are most interested in. Please feel free to leave us as much information as possible about what you would like to do, so that we can find you the best role.

4. Volunteering Opportunities	
Which volunteering opportunity are you applying for (please circle or <b>bold</b> )?	
General	A specific role I have seen advertised. The role is:

5. Skills		
If you have a formal qualification or other certificates and would like to be matched to an opportunity that compliments this, please tell us which subject you hold the qualification in and the level of qualification:		
Are you interested in further training (please circle or <b>bold</b> )	YES	NO
If yes, what sort of training are you interested in?		

## 6. Interests and Activities

What would you like to volunteer in? You may choose more than one (please circle or **bold**)

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>- Administration and Office</li><li>- Advice</li><li>- Animals</li><li>- Architecture and Regeneration</li><li>- Arts, Culture and Drama</li><li>- Befriending and Buddying</li><li>- Business Management</li><li>- Campaigning, Lobbying and Politics</li><li>- Caring</li><li>- Catering</li><li>- Children</li><li>- Committee, Trusteeship and Governance</li><li>- Community and Community Development</li><li>- Computers and Technology</li><li>- Counselling</li><li>- Disability</li><li>- Domestic Violence</li><li>- Driving</li><li>- Drugs and Addiction</li><li>- Education and Literacy</li><li>- Elderly</li><li>- Entertainment</li><li>- Families</li><li>- Finance</li><li>- First Aid</li><li>- Fundraising and Bid Writing</li><li>- Gardening and Food Growing</li><li>- Gay, Lesbian, Bi and/or Transgender</li><li>- General and Helping</li></ul> | <ul style="list-style-type: none"><li>- Health and Hospitals</li><li>- Heritage</li><li>- Homelessness and Housing</li><li>- Hospitality</li><li>- Human and Civil Rights</li><li>- International Aid</li><li>- Law, Legal Aid and Justice</li><li>- Languages</li><li>- Local Events</li><li>- Marketing, PR and Media</li><li>- Mental Health</li><li>- Mentoring</li><li>- Museums</li><li>- Music</li><li>- National and International Events</li><li>- Official Events</li><li>- Outdoor Activities</li><li>- Practical and DIY</li><li>- Prisoners and Ex-Offenders</li><li>- Race and Ethnicity</li><li>- Religion</li><li>- Retail and Charity Shops</li><li>- Sports and Coaching</li><li>- Teaching, Training and Education</li><li>- Women's Groups</li><li>- Youth</li><li>- Other (please state here):</li></ul> |
|--|---|

## 7. Availability

We understand that at the moment you may have specific times and days you are available to volunteer. However, we also understand that personal circumstances change. We will endeavour to send you roles that match your interests and you can let us know if you will be available for them. If there are any days and times you would be specifically interested in volunteering on, please make a note of them here:

## 8. Additional Information

What is your reason for volunteering? You may choose more than one (please circle or **bold**)

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>- Change of direction</li><li>- Experience as part of studies</li><li>- Personal growth and confidence</li><li>- As a hobby</li></ul> | <ul style="list-style-type: none"><li>- Employment experience/CV</li><li>- Make use of spare time</li><li>- Give back to the community</li><li>- Other (please state here):</li></ul> |
|---|---|

How did you hear about the service you are accessing today? You may choose more than one

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>- Word of Mouth</li><li>- Jobcentre Plus</li><li>- Another employment provider</li><li>- Children's Centre</li><li>- Gallions Housing Association</li><li>- Trust Thamesmead</li><li>- Newspaper</li></ul> | <ul style="list-style-type: none"><li>- Website</li><li>- Building Futures</li><li>- Outreach Officer</li><li>- Other (please state):</li><li>- Event (please state):</li></ul> |
|--|---|

## 9. Disclosure and Barring Service (DBS) Information

If you volunteer with children, young people or vulnerable adults, a Disclosure and Barring Service check may need to be undertaken. You may be asked to disclose if you have any previous convictions or court cases outstanding.

**Please note that having previous convictions does not necessarily mean you cannot volunteer.**

At this stage this is for information only, to ensure that volunteers are aware that we may ask them to undergo this process for specific roles.

## 10. Other Services

We offer other services you may be interested in finding out more about. If you would like more information on any of the services below, please circle or **bold**. You can choose more than one

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>- Job search support</li><li>- Training</li><li>- Literacy and numeracy courses</li><li>- ESOL training</li><li>- Benefits advice</li><li>- Financial and debt advice</li></ul> | <ul style="list-style-type: none"><li>- Community Forums and steering groups</li><li>- Community events</li><li>- Pre-school provision</li><li>- Youth activities</li><li>- Sports and fitness</li><li>- Other (please state):</li></ul> |
|---|--|

Trust Thamesmead works in partnership with housing associations. Are you a housing association resident in any of the following (please circle or **bold**)?

Peabody	Gallions Peabody	Orbit South	Other (please state):
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## 11. Data Protection Statement and Declaration

As part of registering your interest in the Trust Thamesmead volunteering programme you have provided verbal consent to allow us to store your personal information within our data recording system. Only Trust Thamesmead, Peabody, Building Futures staff and appropriate volunteers have access to this system. With regard to volunteering, Bexley Volunteer Centre and Greenwich Volunteer Centre will also have access to your information and will use it in order to match you to your chosen opportunities and will store it for monitoring and quality control purposes. The information you have provided us is regulated by the Data Protection Act. By signing the declaration below you have provided us with consent to disclose this information to partner organisations and funders for the purposes of monitoring and referral to other support services. We will not ask your permission before we use this information you have provided in this way. You have the right to withdraw your consent at any time. Where you choose to do this, you will need to contact Trust Thamesmead, preferably in writing, to ask us to remove your details from our database. Information collected on this enrolment form and regarding your progression through this programme will be passed on to organisations with which you have registered interest in volunteering. Your information will also be passed to Building Futures if you are a Thamesmead resident and have expressed an interest in receiving assistance with employment and/or training. The information will also be collected and provided to funders and auditors as evidence of your enrolment. You will not be mentioned by name or other distinguishing characteristic. Information collected on this enrolment form with regard to volunteering will also be stored by Bexley Volunteer Centre and Greenwich Volunteer Centre. If contacted for any of these purposes, you may refuse to be included in reports.

**Please read the statement below and sign in the box underneath to confirm your agreement:**

I have read and agree to the conditions indicated in the Data Protection Statement & Declaration. I agree that I am part of the Trust Thamesmead Volunteering Programme and/or Building Futures programme. I understand that I have a right to access, alter or ask Trust Thamesmead to delete any information related to me according to the Data Protection Act and agree to let Trust Thamesmead use and disclose any information I give them in the course of my involvement in the programme(s). I give permission for Trust Thamesmead to pass my details on to organisations I am interested in volunteering for as part of the matching process.

I declare the details given in this form are true to the best of my knowledge.

Participant's signature or print: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Advisor signature or print: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_